

Hytek Cheat Sheet

1. When entering results the following shortcuts can be used to help identify an athlete's status:
 - A. F = FS or False Start
 - B. S = DNS or Did Not Start
 - C. R = SCR or Scratch
 - D. D = DNF or Did Not Finish
 - E. Q = DQ or Disqualified
 - F. N = NT or No Time (Running Event Only)
 - G. N = ND or No Distance (Field Event Only)
 - H. N = NM or No Mark (Field Event Only)

2. Entering Hand Times into Hytek (Hand times are recorded to next higher tenth)
 - A. Examples – (always round up)
 1. 11.61 = 11.7
 2. 11.65 = 11.7
 3. 11.67 = 11.7
 4. 2:02.11 = 2:02.2
 5. 2:02.15 = 2:02.2
 6. 2:02.17 = 2:02.2

 - B. Recording the above times into Hytek (After rounding to next higher tenth you should place an (h) in the hundreds space)
 1. 11.7h
 2. 11.7h
 3. 11.7h
 4. 2:02.2h
 5. 2:02.2h
 6. 2:02.2h

3. Field Events (Correct unit of recorded measure)
 - A. Pole Vault
 1. lesser $\frac{1}{4}$ "
 - B. High Jump
 1. lesser $\frac{1}{4}$ "
 - C. Long Jump
 1. lesser $\frac{1}{4}$ "
 - D. Triple Jump
 1. lesser $\frac{1}{4}$ "
 - E. Shot Put
 1. lesser $\frac{1}{4}$ "
 - F. Discus
 1. lesser 1"
 - G. Javelin
 1. lesser 1"

4. Using the "JD" (Judge Menu)

The screenshot shows the Hytek MEET MANAGER interface. The 'Run Menu' is open, and the 'Event List' is displayed. An orange arrow points to the 'Boys High Jump' event (Event # 5). A text box with an orange background contains the following text:

Step 1 – From the "Run Menu" Select the Event you wish to "Judge"

Below the event list, the 'Flight 1' results are shown for 'Event 5 Boys High Jump'. A blue arrow points to the 'JD' column header. A text box with a blue background contains the following text:

Step 2 – Click "JD" (Judge)

Hytek Judge 1

The screenshot shows the 'Judges Decision / Tie Breaker' window. The 'RESULTS' table is displayed. A purple arrow points to the 'JD PL' column. A text box with a purple background contains the following text:

Step 3 – Insert the judged places for the athletes in this column. It is not necessary to judge everyone – only the ties you are breaking.

Below the results table, a green arrow points to the 'OK' button. A text box with a green background contains the following text:

Step 4 – Click "Ok" when finished you are finished with the judging.

The 'RESULTS' table contains the following data:

JD PL	Place	Flight#	JDHeat PL	Heat PL	Athlete Name	Time	Points	JD Points
3	1	1	1	1	Breeanna Slusher	8-00.00	7.25	
1	1	1	1	1	Madison Cole	8-00.00	7.25	
4	1	1	1	1	Madison Wulfekotter	8-00.00	7.25	
2	1	1	1	1	Mallory Cole	8-00.00	7.25	
5	5	1	5	5	Mason Hooyman	7-06.00	3	
6	5	1	5	5	Cassidy Trump	7-06.00	3	
7	5	1	5	5	Cori Bear	7-06.00	3	
8	8	1	8	8	Maggie Payne	7-00.00	1	
9	9	1	9	9	Katelyn Scott	6-06.00	0	
10	10	1	10	10	Erika Cowan	6-00.00	0	
10	10	1	10	10	Zoe Mcdowell	6-00.00	0	

Hytek Judge 2

Event 3 Girls Pole Vault

Name	Year School	Finals	Points
Finals			
1 Madison Cole	JR Richmond	8-00.00	10
2 Mallory Cole	JR Richmond	J8-00.00	8
3 Breeanna Slusher	SO Lexington	J8-00.00	6
4 Madison Wulfekotter	SO Odessa	J8-00.00	5
5 Mason Hooyman	SO Trenton	7-06.00	4
6 Cassidy Trump	FR Trenton	J7-06.00	3
7 Cori Bear	SO Lexington	J7-06.00	2
8 Maggie Payne	SO Lafayette County	7-00.00	1
9 Katelyn Scott	SO Carrollton	6-06.00	
10 Erika Cowan	SO Odessa	6-00.00	
10 Zoe McDowell	FR Carrollton	6-00.00	
-- Cara Hinz	FR Santa Fe	DQ	
-- Lydia Wetter	SO Santa Fe	DQ	
-- Bailey Wilkinson	FR Lafayette County	DQ	

Hytek Judge 3

Step 5 – Results will be posted with the correct places and scores assigned after the judging has been completed. To get this report after clicking “OK” on the judge window this will return you to the “Run Menu” at this time click “Score”

Changing Advancement Formula from Prelims to Finals

The screenshot shows the Hytek Manager interface with the 'Advancement Formula' dialog box open for 'Event 15 Girls 100 Meter Hurdles Class 1'. The dialog displays the current formula: 'Current Preliminaries have 2 heats' and '8 runners advance to Finals by top and time'. Below this, a list of advancement formulas is shown:

- 1 - Top 4 + next 0 best times
- 2 - Top 3 + next 2 best times
- 3 - Top 2 + next 4 best times
- 4 - Top 1 + next 6 best times
- 5 - Top 0 + next 8 best times

Four steps are indicated by green arrows and boxes:

- Step 1:** Points to the event name 'Event 15 Girls 100 Meter Hurdles Class 1' in the background list.
- Step 2:** Points to the 'Adv. Formula' button in the bottom toolbar.
- Step 3:** Points to the input field in the dialog box where the number '4' is selected.
- Step 4:** Points to the 'List' button in the bottom toolbar.

Changing the Advancement Formula
 Step 1 - In the Run Menu Select the event you want to modify.
 Step 2 – Click (Adv. Formula)
 Step 3 – Select the number that pertains to the new advancement formula you wish to use.
 Step 4 –List the Event